

June 4, 2018

Dear Friend of Charlevoix Hospital,

The **26th Annual Holly Daze** is fast approaching and we are seeking your help. This beloved community event has impacted the lives of many at our hospital and enhances our foundation's mission to inspire charitable support for Munson Healthcare Charlevoix Hospital.

We are currently in need of donated items for the live and silent auctions. In addition to traditional items, we also can accept gift cards, season tickets to shows and events, trips, experiences, hotel stays, and airline miles. Please review the donation acceptance policy below for more information.

If you have an item you would like to donate, please fill out the enclosed form and return by **Friday, November 9**, to the Charlevoix Hospital Foundation (14700 Lake Shore Dr., Charlevoix, MI) or Abigail Robinson at arobinson7@mhc.net. While still greatly appreciated, we cannot accept anything received after November 9 due to set-up logistics and storage challenges. Please arrange for pickup or delivery of your item to Castle Farms (5052 M-66, Charlevoix, MI) on December 3 or 4.

This year's Holly Daze will take place on **Friday, December 7**, at Castle Farms and will benefit the hospital's Innovation and Patient Needs Funds.

Past events have supported a variety of hospital needs including the infusion center, renovations of the laboratory and surgical suite, and innovative equipment such as a cardiovascular ultrasound machine. In fact, Holly Daze 2017 had more than **300 guests** and raised nearly **\$130,000** for Charlevoix Hospital!

It takes many volunteers, sponsors and donors to make Holly Daze a success. We are confident that, with your help, this year's event will be our most successful yet.

Please join us in kicking off the holiday season by supporting our local hospital and the patients we serve.

Gratefully,



Joanne Schroeder, President
Munson Healthcare Charlevoix Hospital

Holly Daze 2018 Gift-In-Kind Donor Registration

Office Use Only

Thank you for supporting Munson Healthcare Charlevoix Hospital Foundation through your generous in-kind gift. Please complete and return this form by **Friday, November 9**, to the Foundation office (14700 Lake Shore Dr., Charlevoix, MI) or to Abigail Robinson at arobinson7@mhc.net. Items can be delivered to Castle Farms (5052 M-66, Charlevoix, MI) between December 3 and 5.

- Verified
 Collected
 Entered

Location:

Event Name and Date: **26th Annual Holly Daze – December 7, 2018**

*Donor Name or Contact Name:

*Donor/Contact Signature and Date:

Company Name (if applicable):

*Street, City and Zip:

*Phone Number:

*E-mail address:

*Gift Description:

*Estimated Value:

*Would you like to be recognized as the donor of this item?

Yes

No

**required*

Donation Acceptance Policy

Donated items should be **new** or in **like new** condition. We cannot accept items that cannot be readily sold at the auction: i.e. those with unusual storage requirements, significant transfer or handling costs, broken/missing pieces, outdated technology, repairs or assembly needed. The Charlevoix Hospital Foundation holds the right to refuse items donated after this date or those that do not meet the previous requirements.

Please note that, due to the large volume and specific nature of donations we receive, your item may be bundled with others or not displayed in this year's auction. We are unable to retain items for future events due to limited storage space. Items left unsold after the event may be donated to other local charitable organizations.

Munson Healthcare Charlevoix Hospital Foundation is a 501(c)3 non-profit, established on June 6, 2002, with Tax ID: 75-3078034. Your donation is tax-deductible to the extent permitted by law. Please know that all donations and proceeds from Holly Daze are used for the exclusive benefit of Charlevoix Hospital.